



PA & MEGAN'S PLACE

An Independent Living Community for Adults with Special Needs @ HIGH PLAINS

ADMISSION APPLICATION COVER SHEET

High Plains Children's Home and Family Services, Inc. (HPCH) appreciates your interest in our independent living community for adults with special needs. Enclosed is a detailed program description of our facility, an application, criminal history check form and a release of information form. Hopefully, the program description will help you understand how our facility can serve your family. The application, completely answered, will help HPCH determine Applicant's strengths and weaknesses. The release of information form gives HPCH permission to summon any records such as psychological, court or health documents that would help determine if our program would be appropriate for the Applicant.

When you return the completed application, it is important to include copies of the following information:

1. Birth certificate
2. Social Security Card
3. Medical exam (within the last 30 days)
4. Current immunization record
5. Guardianship/Custody documents, if applicable
6. Recent TB test and results
7. Most recent Psychological evaluation
8. Latest Income Tax return
9. Names of Medications currently prescribed
10. Medicaid Card, if applicable
11. Other Insurance Information if applicable (Include Group #, Policy#, Name and Address of Insurance Company)

The application process **will not be complete** without the above items.

Once all the information is gathered, a social worker will review the records and contact your family. An application does NOT guarantee acceptance into the program. The needs of the Applicant must be compatible with the program. Unfortunately, HPCH cannot meet the needs of every applicant, however, a staff worker may be able to refer the family to other resources.

If you have any questions about the application process or the program description, please contact:



HIGH PLAINS CHILDREN'S HOME
and Family Services, Inc.

(806) 622.2272 or (800) 728.6581

8:30 a.m. - 4:30 p.m.

Monday through Friday

hpch.org